

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MARCH 11

24

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on March 11, 2024, at 7:00 P.M. with the following persons present:

TRUSTEES: Jonathan Sams, Dan Jones and Jim VanDeGrift.

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Jon Paul Campbell, Kenny Hickey, Brad Edrington, Doug Koenig and Amy Blankenship.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on February 27, 2024, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, requested authorization to list the 2011 GMC Yukon on GovDeals. After some discussion, it was decided to have a \$6,000.00 reserve. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve listing the 2011 GMC Yukon on GovDeals with a reserve amount of \$6,000.00. All present voiced a "YEA" vote and the motion was passed.

Chief Jameson requested approval to renew the contract with Stryker for 4 LifePak 15's annual preventative maintenance for 10 months. Chief Jameson stated that he is interested in the newer models coming out next year. The cost of the renewal will be \$7,346.68 and the administrator was approved to execute the contract. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-03-01**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he hopes to attend swift water training in West Virginia the week of the April 15th with Ohio Task Force One.

JonPaul Campbell, Deputy Fire Chief, updated the Board on recent employee driver training conducted by the Captains.

Chief Campbell informed the Board that the family of the person injured in the auto crash on Hart Road came in and thanked the crew for their assistance and care. The family provided lunch and ate with the staff. The person injured was in attendance as well. The crew enjoyed the visit and were glad to know the person is recovering well.

Chief Campbell informed the Board that a thank you card with a gift card for food was received from the family that had a house fire. The crew appreciated the kind gesture.

Road and Bridge:

Kenny Hickey, Road/Maintenance Supervisor, brought forth a discussion regarding the 2003 Tom 73 tandem dump truck which needs costly repairs. This issue was tabled until the next meeting.

Administration:

Tammy Boggs, Township Administrator, informed the Board that the Warren County Board of Commissioners have approved the Countywide 911 Program Review Committee's Final Plan effective March 5, 2024. Mrs. Boggs requested a Resolution that the Board adopt the Warren County 9-1-1 Program Review Committee's Final Plan. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All present voiced a "YEA" vote and

the motion was passed with **Resolution 24-03-02**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$346.62. The purchases are \$47.34 from Broadway Barrel House, \$8.89 from Wasabi, \$29.99 from Amazon, \$113.13 from Waste Management, \$91.84 from Sam's Club, (\$87.86 credit) from Sam's Club, \$107.16 from The Home Depot, (111.84 credit) from The Home Depot and \$147.97 from Rural King. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to subsequently approve the expenditures in the cumulative amount of \$346.62. All present voiced a "YEA" vote and the motion passed with **Resolution 24-03-03**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs introduced Amy Blankenship who is an attorney with Bricker Graydon. After the introduction Mrs. Boggs requested a resolution to engage Bricker Graydon for legal services for the Township. Ms. Blankenship will bill the Township at the rate of \$315.00 per hour. Mr. Sams added that Ms. Blankenship is thoughtful in her approach, their office is in downtown Lebanon and Ms. Blankenship is a resident of Turtlecreek Township. Mrs. Boggs requested that we appropriate up to \$35,000.00 for 2024 legal fees. Ms. Blankenship will be working for the township regarding the contracts and bid documents for Station 31 renovations. Mrs. Boggs also asked for approval to sign the Engagement Agreement. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-03-04**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs updated the Trustees regarding the voting results for Issue 2 last November. Of the 12 precincts in Turtlecreek Township 10 voted against the passage of Issue 2. The 2 that voted their approval are from the Middletown area.

Mrs. Boggs informed the Board that she again contacted Duke regarding mounding buffers for the sub-station on Greentree Road. Mrs. Boggs stated that Duke will not agree to the mounding buffers.

Mrs. Boggs identified for the Board the larger property owners for MXU-C (Mixed Use Center) and MXU-N (Mixed Use Neighborhood) and asked how they would like to proceed with discussing the possibility of changing the zoning. Mr. Sams stated he would like a notification letter to be sent to the property owners to ask if they would like to participate in discussions to change to Mixed Use Neighborhood. The properties are on Union, Greentree, Hendrickson and Nickel roads.

CORRESPONDENCE:

IN:

Email from WC Engineer's office regarding the drainage on Settlemire Road.
Letter from Ohio Department of Commerce 2023 Fire Department Training Grant Division of Fire Marshal regarding our training grant reimbursement.
Email from Mr. Gentil regarding a mailbox on Hatfield Road.
Email from Duke regarding street light repair on Timbercreek Dr.
Email from Mr. Citizen regarding information on the fire department.
Email from SERB regarding health insurance survey.
Thank you letter for EMS department with a donation from Mr. & Mrs. Amburgy.
Notice from bankruptcy court regarding Endo International.
Email from Construct Connect regarding the status of renovation of Station 31.
Email from WC EMA regarding information about tornado sirens.

OUT:

Email to Mr. Gentil regarding a mailbox on Hatfield Road.
Email to Duke regarding street light repair on Timbercreek Dr.
Letter to WC Regional Planning regarding Shaker Run Section 12B.
Resolution from WC Commissioners regarding the approved rezoning for the Sisters LTD.
Email to Mr. Citizen regarding information on the fire department.
Letter to Miami Valley Fire District regarding employment of Ms. Meldrum.
Email to Construct Connect regarding the status of renovation of Station 31.
Email to WC EMA regarding information about tornado sirens.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested the Board to approve a line-item transfer within the General Fund from Account 1000-930-930-0000 (Contingencies) to Account 1000-330-360-0000 (Contracted Services) in the amount of \$500,000.00 for needed expenses. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 24-03-05**. (A copy of the resolution is included in the minutes.)

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 35513 through 35541 (copy to follow) and Vouchers 218-2024 through 260-2024.

The Fiscal Office reported the following income:

| Post Date | Transaction Date | Receipt Number | Source | Account Code | Total Receipt | Purpose |
|-----------|------------------|----------------|--|---------------|--------------------|---|
| 2/27/24 | 3/4/24 | 180-2024 | STATE OF OHIO | 1000-533-0000 | \$14.00 | 35% LICENSING FEE DISTRIBUTION (DIRECT DEPOSIT) |
| | | | | | \$14.00 | |
| 3/1/24 | 3/11/24 | 225-2024 | CHARTER COMMUNICATIONS | 1000-303-0000 | \$34,051.99 | 4TH QTR 2023 CABLE FRANCHISE FEES |
| | | | | | \$34,051.99 | |
| 2/29/24 | 3/4/24 | 182-2024 | STAROHIO | 1000-701-0000 | \$3,741.94 | FEBRUARY 2024 INTEREST |
| 2/29/24 | 3/4/24 | 183-2024 | PRIMARY | 1000-701-0000 | \$1.82 | FEBRUARY 2024 INTEREST |
| 2/1/24 | 3/7/24 | 184-2024 | LCNB TRUST | 1000-701-0000 | \$10,618.87 | FEBRUARY 2024 INTEREST |
| 2/1/24 | 3/7/24 | 185-2024 | CD 15 | 1000-701-0000 | \$348.94 | FEBRUARY 2024 INTEREST |
| 2/6/24 | 3/7/24 | 186-2024 | CD 63 | 1000-701-0000 | \$955.48 | FEBRUARY 2024 INTEREST |
| 2/7/24 | 3/7/24 | 187-2024 | CD 44 | 1000-701-0000 | \$1,061.64 | FEBRUARY 2024 INTEREST |
| 2/8/24 | 3/7/24 | 188-2024 | CD 46 | 1000-701-0000 | \$1,082.88 | FEBRUARY 2024 INTEREST |
| 2/8/24 | 3/7/24 | 189-2024 | CD 37 | 1000-701-0000 | \$1,008.56 | FEBRUARY 2024 INTEREST |
| 2/12/24 | 3/7/24 | 190-2024 | CD 39 | 1000-701-0000 | \$1,029.79 | FEBRUARY 2024 INTEREST |
| 2/12/24 | 3/7/24 | 191-2024 | FHLB 3 | 1000-701-0000 | \$725.00 | FEBRUARY 2024 INTEREST |
| 2/14/24 | 3/7/24 | 192-2024 | CD 53 | 1000-701-0000 | \$127.40 | FEBRUARY 2024 INTEREST |
| 2/14/24 | 3/7/24 | 193-2024 | CD 12 | 1000-701-0000 | \$2,179.01 | FEBRUARY 2024 INTEREST |
| 2/14/24 | 3/7/24 | 194-2024 | FFCB 12 | 1000-701-0000 | \$2,187.50 | FEBRUARY 2024 INTEREST |
| 2/15/24 | 3/7/24 | 195-2024 | CD 41 | 1000-701-0000 | \$966.10 | FEBRUARY 2024 INTEREST |
| 2/15/24 | 3/7/24 | 196-2024 | CD 60 | 1000-701-0000 | \$1,104.11 | FEBRUARY 2024 INTEREST |
| 2/16/24 | 3/7/24 | 197-2024 | FFCB 6 | 1000-701-0000 | \$500.00 | FEBRUARY 2024 INTEREST |
| 2/16/24 | 3/7/24 | 198-2024 | FHLB 19 | 1000-701-0000 | \$7,147.57 | FEBRUARY 2024 INTEREST |
| 2/20/24 | 3/7/24 | 199-2024 | CD 33 | 1000-701-0000 | \$211.48 | FEBRUARY 2024 INTEREST |
| 2/23/24 | 3/7/24 | 200-2024 | CD 61 | 1000-701-0000 | \$838.70 | FEBRUARY 2024 INTEREST |
| 2/26/24 | 3/7/24 | 201-2024 | CD 42 | 1000-701-0000 | \$9,708.91 | FEBRUARY 2024 INTEREST |
| 2/26/24 | 3/7/24 | 202-2024 | FFCB 11 | 1000-701-0000 | \$4,150.00 | FEBRUARY 2024 INTEREST |
| 2/26/24 | 3/7/24 | 203-2024 | FHLB 11 | 1000-701-0000 | \$1,718.75 | FEBRUARY 2024 INTEREST |
| 2/26/24 | 3/7/24 | 204-2024 | FHLB 7 | 1000-701-0000 | \$625.00 | FEBRUARY 2024 INTEREST |
| 2/27/24 | 3/7/24 | 205-2024 | CD 17 | 1000-701-0000 | \$338.37 | FEBRUARY 2024 INTEREST |
| 2/27/24 | 3/7/24 | 206-2024 | CD 18 | 1000-701-0000 | \$2,241.27 | FEBRUARY 2024 INTEREST |
| 2/27/24 | 3/7/24 | 207-2024 | CD 19 | 1000-701-0000 | \$2,241.27 | FEBRUARY 2024 INTEREST |
| 2/27/24 | 3/7/24 | 208-2024 | CD 64 | 1000-701-0000 | \$944.86 | FEBRUARY 2024 INTEREST |
| 2/28/24 | 3/7/24 | 209-2024 | CD 13 | 1000-701-0000 | \$2,054.50 | FEBRUARY 2024 INTEREST |
| 2/28/24 | 3/7/24 | 210-2024 | CD 14 | 1000-701-0000 | \$325.16 | FEBRUARY 2024 INTEREST |
| 2/28/24 | 3/7/24 | 211-2024 | CD 34 | 1000-701-0000 | \$502.09 | FEBRUARY 2024 INTEREST |
| 2/28/24 | 3/7/24 | 212-2024 | CD 15 | 1000-701-0000 | \$303.92 | FEBRUARY 2024 INTEREST |
| 2/28/24 | 3/7/24 | 213-2024 | CD 16 | 1000-701-0000 | \$348.94 | FEBRUARY 2024 INTEREST |
| 2/28/24 | 3/7/24 | 214-2024 | CD 22 | 1000-701-0000 | \$359.52 | FEBRUARY 2024 INTEREST |
| 2/29/24 | 3/7/24 | 215-2024 | UST 3 | 1000-701-0000 | \$562.50 | FEBRUARY 2024 INTEREST |
| 2/14/24 | 3/7/24 | 216-2024 | INVESTMENT CD 12 | 1000-701-0000 | \$123.50 | Gain on Investment |
| 2/16/24 | 3/7/24 | 217-2024 | INVESTMENT FHLB 19 | 1000-701-0000 | \$250.00 | Gain on Investment |
| 2/16/24 | 3/7/24 | 218-2024 | INVESTMENT FFCB 6 | 1000-701-0000 | \$600.00 | Gain on Investment |
| 2/28/24 | 3/7/24 | 219-2024 | INVESTMENT CD 13 | 1000-701-0000 | \$1,235.00 | Gain on Investment |
| 2/28/24 | 3/7/24 | 220-2024 | INVESTMENT CD 14 | 1000-701-0000 | \$679.25 | Gain on Investment |
| 2/28/24 | 3/7/24 | 221-2024 | INVESTMENT CD 15 | 1000-701-0000 | \$747.00 | Gain on Investment |
| 2/28/24 | 3/7/24 | 222-2024 | INVESTMENT CD 16 | 1000-701-0000 | \$747.00 | Gain on Investment |
| | | | | | \$66,643.60 | |
| 3/8/24 | 3/11/24 | 231-2024 | C HELSINGER | 2031-892-0000 | \$10.00 | GREEN ADDRESS SIGN |
| | | | | | \$10.00 | |
| 2/26/24 | 2/29/24 | 156-2024 | J ORTMANN | 2191-299-0000 | \$52.65 | LIFE SQUAD SERVICES |
| 2/26/24 | 2/29/24 | 157-2024 | PERENNIAL ADVANTAGE OF OHIO INC | 2191-299-0000 | \$433.24 | LIFE SQUAD SERVICES |
| 2/26/24 | 2/29/24 | 158-2024 | BLUE CROSS AND BLUE SHIELD OF MICHIGAN | 2191-299-0000 | \$533.75 | LIFE SQUAD SERVICES |
| 2/26/24 | 2/29/24 | 159-2024 | L BERGERON | 2191-299-0000 | \$260.00 | LIFE SQUAD SERVICES |
| 2/26/24 | 2/29/24 | 160-2024 | CSO | 2191-299-0000 | \$206.13 | LIFE SQUAD SERVICES |
| 2/26/24 | 2/29/24 | 161-2024 | MEDICO CORP LIFE INSURANCE CO | 2191-299-0000 | \$105.99 | LIFE SQUAD SERVICES |
| 2/27/24 | 2/29/24 | 162-2024 | HUMANA TRICARE PAYMENT | 2191-299-0000 | \$208.86 | LIFE SQUAD SERVICES |
| 2/27/24 | 2/29/24 | 163-2024 | ANTHEM COMMUNITY INSURANCE | 2191-299-0000 | \$182.00 | LIFE SQUAD SERVICES |
| 2/27/24 | 2/29/24 | 164-2024 | AMBETTER BUCKEYE HEALTH PLAN | 2191-299-0000 | \$640.00 | LIFE SQUAD SERVICES |
| 3/1/24 | 3/11/24 | 224-2024 | TRICARE PAYMENT | 2191-299-0000 | \$228.00 | LIFE SQUAD SERVICES |
| 3/4/24 | 3/11/24 | 226-2024 | M WEIKERT | 2191-299-0000 | \$481.38 | LIFE SQUAD SERVICES |
| 3/5/24 | 3/11/24 | 227-2024 | EMBASSY LEBANON LLC | 2191-299-0000 | \$260.00 | LIFE SQUAD SERVICES |
| 3/5/24 | 3/11/24 | 228-2024 | T FRANZ | 2191-299-0000 | \$129.68 | LIFE SQUAD SERVICES |
| 3/5/24 | 3/11/24 | 229-2024 | HUMANA TRICARE PAYMENT | 2191-299-0000 | \$386.44 | LIFE SQUAD SERVICES |
| 3/6/24 | 3/11/24 | 230-2024 | ANTHEM COMMUNITY INSURANCE | 2191-299-0000 | \$259.15 | LIFE SQUAD SERVICES |
| 3/8/24 | 3/11/24 | 232-2024 | K JOHNSON | 2191-299-0000 | \$260.00 | LIFE SQUAD SERVICES |
| 3/8/24 | 3/11/24 | 233-2024 | HUMANA TRICARE PAYMENT | 2191-299-0000 | \$386.44 | LIFE SQUAD SERVICES |
| 3/11/24 | 3/11/24 | 234-2024 | BLUE CROSS AND BLUE SHIELD OF MICHIGAN | 2191-299-0000 | \$111.00 | LIFE SQUAD SERVICES |
| 2/23/24 | 3/4/24 | 165-2024 | UNITED HEALTHCARE | 2191-299-0000 | \$437.22 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/26/24 | 3/4/24 | 166-2024 | AAFP SUPPLEMENTAL | 2191-299-0000 | \$108.43 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/26/24 | 3/4/24 | 167-2024 | MEDICAL MUTUAL | 2191-299-0000 | \$249.41 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |

| Post Date | Transaction Date | Receipt Number | Source | Account Code | Total Receipt | Purpose |
|-----------|------------------|----------------|---------------------------|---------------|--------------------|---|
| 2/26/24 | 3/4/24 | 168-2024 | HNB-ECHO | 2191-299-0000 | \$375.93 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/26/24 | 3/4/24 | 169-2024 | CGS | 2191-299-0000 | \$379.44 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/26/24 | 3/4/24 | 170-2024 | AETNA | 2191-299-0000 | \$606.56 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/26/24 | 3/4/24 | 171-2024 | ANTHEM BLUE | 2191-299-0000 | \$1,610.42 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/27/24 | 3/4/24 | 172-2024 | ANTHEM BLUE | 2191-299-0000 | \$321.12 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/27/24 | 3/4/24 | 173-2024 | HWHO | 2191-299-0000 | \$481.01 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/27/24 | 3/4/24 | 174-2024 | UNITED HEALTHCARE | 2191-299-0000 | \$581.58 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/27/24 | 3/4/24 | 175-2024 | HHP OHIO | 2191-299-0000 | \$690.60 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/27/24 | 3/4/24 | 176-2024 | CGS | 2191-299-0000 | \$4,967.66 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/28/24 | 3/4/24 | 177-2024 | AARP SUPPLEMENTAL | 2191-299-0000 | \$216.51 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/28/24 | 3/4/24 | 178-2024 | CGS | 2191-299-0000 | \$435.12 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/28/24 | 3/4/24 | 179-2024 | HNB-ECHO | 2191-299-0000 | \$645.15 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/1/24 | 3/11/24 | 235-2024 | CGS | 2191-299-0000 | \$450.99 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/1/24 | 3/11/24 | 236-2024 | UNITED HEALTHCARE | 2191-299-0000 | \$792.84 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/1/24 | 3/11/24 | 237-2024 | AARP SUPPLEMENTAL | 2191-299-0000 | \$1,103.52 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/4/24 | 3/11/24 | 238-2024 | ANTHEM BLUE | 2191-299-0000 | \$2,704.44 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/4/24 | 3/11/24 | 239-2024 | CGS | 2191-299-0000 | \$5,006.81 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/5/24 | 3/11/24 | 240-2024 | OPTUM | 2191-299-0000 | \$509.27 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/5/24 | 3/11/24 | 241-2024 | HWHO | 2191-299-0000 | \$1,021.68 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/6/24 | 3/11/24 | 242-2024 | AARP SUPPLEMENTAL | 2191-299-0000 | \$90.56 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/6/24 | 3/11/24 | 243-2024 | ANTHEM BLUE | 2191-299-0000 | \$111.54 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/6/24 | 3/11/24 | 244-2024 | HNB-ECHO | 2191-299-0000 | \$417.27 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/6/24 | 3/11/24 | 245-2024 | UNITED HEALTHCARE | 2191-299-0000 | \$747.80 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/7/24 | 3/11/24 | 246-2024 | ANTHEM BLUE | 2191-299-0000 | \$200.00 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/7/24 | 3/11/24 | 247-2024 | GAINWELL TECHNOLOGY | 2191-299-0000 | \$323.59 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/7/24 | 3/11/24 | 248-2024 | UNITED HEALTHCARE | 2191-299-0000 | \$955.38 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/8/24 | 3/11/24 | 249-2024 | AARP SUPPLEMENTAL | 2191-299-0000 | \$648.33 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 3/8/24 | 3/11/24 | 250-2024 | DEPOSIT CENTRAL INSURANCE | 2191-299-0000 | \$955.00 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 2/28/24 | 3/4/24 | 181-2024 | MEDICOUNT MANAGEMENT INC | 2191-299-0000 | \$173.62 | LIFE SQUAD SERVICES JANUARY 2024 (DIRECT DEPOSIT) |
| | | | | | \$33,443.51 | |
| 3/1/24 | 3/11/24 | 223-2024 | GOVDEALS | 2191-951-0000 | \$27.00 | LOT OF 3 PORTABLE SUCTION UNITS (DIRECT DEPOSIT) |
| | | | | | \$27.00 | |

Other Business:

None.

Visitor Concerns:

Doug Koenig from the Warren County Airport updated the Board on the airport's current happenings including a new hanger. Mr. Koenig stated they would be having an open house at the airport on April 13, 2024 from 11:00 a.m. to 2:00 p.m.

Trustee Reports:

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Fire/EMS Personnel Compensation and Collective Bargaining matters pursuant to ORC 121.22 (G) (1) and (G) (4) at 7:30 p.m. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Jones "YEA", Mr. VanDeGrift "YEA" and Mr. Sams "YEA" the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones and the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. VanDeGrift "YEA" and Mr. Jones "YEA" the Board returned to regular session at 8:22 p.m.

A discussion was held by the Board regarding a post probation payroll increase for Captain Matt Helton. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve an increase for Matthew Helton as his probation period to Captain has ended. The increase will be effective March 9, 2024 and will set his pay rate to \$27.40 per hour. All present voiced a "YEA" vote and the motion passed with **Resolution 24-03-06**. (A copy of the resolution is included in the minutes.)

Deputy Chief Campbell informed the board that the new Horton ambulance must be returned for repair of paint and glass imperfections.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for March 26, 2024 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 24-03-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the EMS department has a contract renewal for the four (4) LifePak 15's annual maintenance for ten (10) month with Stryker; and

WHEREAS, the cost of the renewal will be \$7,346.68 for the ten (10) month maintenance contract; and

WHEREAS, the source of the funds for LifePak 15s contract renewal will be the EMS Fund (2191-230-360-0000 Contract Services).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve contract renewal for the LifePak 15s at the cost of \$7,346.68 and authorize the township administrator to sign the renewal.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 11th day of March, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-03-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, in accordance with Section 128.08 of the Ohio Revised Code, the Warren County Board of Commissioners have approved the Countywide 9-1-1 Program Review Committee's Final Plan effective March 5, 2024; and

WHEREAS, this legislative authority recognizes and agrees that the extent of its jurisdictional territory is included within the Warren County 9-1-1 plan system;

WHEREAS, this legislative authority has reviewed the Warren County 9-1-1 Program Review Committee's Final Plan;

NOW THEREFORE BE IT RESOLVED, that this legislative authority shall immediately notify the Warren County Board of Commissioners its adoption of this Resolution of approval of the Warren County 9-1-1 Program Review Committee's Final Plan.

The foregoing resolution moved for adoption by Mr. Jones, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Trustee Sams YEA
Trustee VanDeGrift YEA
Trustee Jones YEA

Resolution adopted this 11th day of March, 2024.

Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 24-03-03

Date of Resolution: March 11, 2024

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

| | |
|----------------|-----|
| Mr. Sams | YEA |
| Mr. VanDeGrift | YEA |
| Mr. Jones | YEA |

Resolution adopted this 11th day of March, 2024.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 24-03-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS,
TURTLECREEK TOWNSHIP ADMINISTATOR,
TO SIGN ENGAGEMENT AGREEMENT FOR LEGAL SERVICES
WITH BRICKER GRAYDON**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have a need for outside legal services; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have contacted Bricker Graydon to provide legal services for the township; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized Tammy Boggs, Administrator to sign the Engagement Agreement for Legal Services with Bricker Graydon;

THEREFORE, by motion of Mr. Jones and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 11th day March, 2024

Signed: _____ " YEA"
_____"YEA"
_____"YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-03-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the General Fund from Account 1000-930-930-0000 (Contingencies) to Account 1000-330-360-0000 (Contracted Services) an amount of \$500,000.00 for current and future needed expenses. Mr. Jones moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 11th day of March, 2024

Signed: _____ "YEA"
_____"YEA"
_____"YEA"

Attest: _____ Fiscal Officer

**RESOLUTION 24-03-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR MATTHEW HELTON**

WHEREAS, the probationary period for Matthew Helton has expired; and

WHEREAS, Fire Chief has determined that Matthew Helton's pay rate should be increased to \$27.40 per hour; and

WHEREAS, the effective date for the pay increase for Matthew Helton to \$27.40 per hour will be effective March 9, 2024; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve the pay increase to \$27.40 per hour effective March 9, 2024.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

| | |
|----------------|-------|
| Mr. Sams | "YEA" |
| Mr. VanDeGrift | "YEA" |
| Mr. Jones | "YEA" |

Resolution adopted this 11th day of March, 2024.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

End of Minutes.